



Director Of Senior High Ministries

Position Requirement	20 hours/week
Responsible To	Lead Pastor
Responsible For	Senior High Ministry, Summer Camp Support

MINISTRY FOCUS:

The Director of SR High Ministries (DSHM) will provide spiritual and organizational leadership for all aspects of ministry to youth grades 9-12. The DSHM will work to develop programming and ministry that serves the overall vision of WC. Additionally, the DSHM will collaborate with other next gen ministries to foster a **culture of continuity** between the various ministries. This includes partnering with children’s ministries and JR High ministries to promote and encourage ministry transitions (gr 5 to JR High and gr 8 to SR High). Collaborating will also happen with special events (JR and SR High events, Grad Party, etc.) and helping encourage and identify volunteer ministry leaders for other ministries (children’s, worship, A/V, etc.).

The DSHM will also collaborate with the Lead Pastor and other pastoral staff in church-wide ministry opportunities from time to time for the sake of growing connections with the greater church and community. The role requires a high capacity for recruiting, equipping, and developing ministry volunteers as key disciplers in the lives of students.

MAIN AREAS OF RESPONSIBILITY:

1. Senior High Ministries (80%)

- Give overall leadership to SR High ministry which includes volunteer teams, students, and parents.
- Responsible for all SR High (Gr 9-12) programming and volunteer staffing.
- Responsible for weekly lesson planning and small group curriculum.
- Foster and Support ministry through volunteers with a strong emphasis on small groups.
- Weekly communication with SR High volunteers (Slack, email).
- Monthly SR High team meeting for encouragement, feedback, and prayer.
- Weekly communication with Lead Pastor to share ministry success and struggles.
- Provide annual training and adherence to ministry policies and Plan to Protect requirements.
- Prepare and administer SR High ministry budgets as approved by the board.

2. Next Gen Collaboration (10%)

- Annual Next Gen Ministries annual training retreat. Promote and participate with annual next gen team training retreat.
- Work closely with JR High ministries to create/communicate annual youth calendar of events.
- Collaborate with JR High ministries with various monthly special events (Corn Fest Kick Off, Christmas Banquet, Encounter Worship Nights, etc).
- Partner with Next Gen ministries to host annual Grad Party for Gr 5, 8, and 12 students.
- Promote and encourage ministry transitions in the spring by “on ramping” Gr 5 to JR High and Gr 8 to SR High.

3. Summer Camp Support (10%)

- Work with Director of Summer Camp to plan, prepare, and program summer camp ministry.
- Serve as a summer camp staff by providing support to Director of Summer Camp.

Staff Team Participation

- As a staff member, required to attend all on-going staff team meetings as agreed upon with supervisor, such as weekly staff meetings, prayer gatherings.
- Communicate ministry needs and events with larger team to ensure no booking conflicts.
- Create annual report of SR High ministries.

Other Requirements:

- Preferred but not required (or willing to pursue) further post-secondary education in related field.
- Licensed by the Central Canadian District of The Alliance Canada (or willing to be).

Inclusions in resume:

1. Describe your current, active life with Christ.
2. Describe your strengths, opportunities for growth, and approach to discipleship for students.
3. Submit cover letter and resume to office@wellspringburlington.com

Note:

1. **Only successful candidates from the first stage of the application process will be contacted for the next step.**
2. References will only be requested from candidates proceeding to the next step.
3. As a condition of employment, the successful candidate will be required to provide a current Vulnerable Sector Police Check, and signed agreements for the Alliance Canada Statement of Faith, Call to Excellence, and Statement on Human Sexuality.